

Need Help?

Getting Connected to Email and Internet

CIT Help Desk

214 Lockwood

helpdesk.buffalo.edu

Phone: (716) 645-3542

Email: cit-helpdesk@buffalo.edu

Computer Repairs

UBMicro Repair Services

109 The Commons

www.ubmicro.buffalo.edu/repair.php

Phone: (716) 645-3554

Email: pcrepair@buffalo.edu

Questions about SNAP Eligibility

Financial Aid Office

232 Capen

src.buffalo.edu

Phone: (716) 645-2450

Email: src@buffalo.edu

Questions about SNAP Loan Agreement

UBMicro SNAP Program

109 The Commons

www.ubmicro.buffalo.edu/snap.shtml

Phone: (716) 645-3554

Email: ubmicro@buffalo.edu

Questions about Computer Security

UB Computer Security Web Page

computersecurity.buffalo.edu

Phone: (716) 645-3542

Email: cit-helpdesk@buffalo.edu

SNAP Computer Guide

08

Fall 2008



STEP-BY-STEP COMPUTER SET UP GUIDE - DELL OPTIPLEX 740/755

- 1 Connect the keyboard and mouse to the USB connection on the back of the computer. (See Back of Computer illustration.)
- 2 Connect the monitor to the VGA/DVI port on the back of your computer.
- 3 If you are using a broadband service, (Cable/Ethernet/DSL) plug one end of the Ethernet cable (provided) into your PC's Ethernet port.
 - 3a **On-campus:** Connect the other end of the Ethernet cable directly into the Ethernet port on the wall.
 - 3b **Off-campus:** If you are using DSL or a cable modem, connect the other end of the Ethernet cable to the Ethernet port in the cable or DSL Modem.
- 4 Using the USB cable provided in your printer box, connect the smaller end to the USB port in the back of the printer and the wider end to the USB port on the back of the computer.
- 5 Connect the power cable to the computer, monitor, and printer, and plug into the power source on the wall.
- 6 Turn on computer, monitor and printer.
- 7 Your Computer Password is: snap
- 8 If you are having trouble logging on, or your computer is malfunctioning, call UBMicro Repair Services at 645-3554.
- 9 If you are having trouble logging onto the UB network, call the CIT Help Desk at 645-3542.

Don't forget to back up your system files on a regular basis.

Back of Computer
(Picture used for illustration purposes only.
Actual product appearance may vary.)



Preinstalled Software

SNAP computers are delivered with the following software installed. Reinstalling the software may cause issues, so be sure to completely check out your system before installing any new software:

- Vista Enterprise
- Microsoft Office 2007 Enterprise
- The printer drivers for the printer supplied with your system
- Symantec Endpoint Protection Antivirus
- Mozilla Firefox web browser
- Adobe's Acrobat Reader
- Mozilla's FireFox Plug-ins(Flash, Shockwave)
- Ad-Aware protection
- UB's VPN client
- PuTTY secure shell

SNAP computers also include the following services:

- Configured to access the campus network
- Windows critical updates installed
- Automatic Windows Updates scheduled
- Set the MyUB web portal as your home page
- Perform a UB Netpass security scan
- Create unique administrator & user IDs, passwords
- Configured antivirus & firewalls
- Automatic Symantec AntiVirus updates scheduled